

# SUSAN REED

## Employment History

- 10/2007-08/2009 **History Teacher, The Senior School, Nicosia, Cyprus**  
Planned and delivered schemes of work based on the English National Curriculum in History and Religious Studies at Key Stage 3, prepared students for the Edexcel IGCSE in Modern World History and gave pastoral support to my Year 8 form. Helped to lead the school's Model United Nations group, and organized a student exchange visit to the UK as part of the 'Comenius' scheme, which aims to improve understanding between EU nations.
- 05/2006-10/2007 **Consular Assistant, British High Commission Nicosia**
- 10/2005-12/2006 **EFL Teacher, International House Nicosia, Northern Cyprus**  
Responsible for planning and delivering English language courses to children and adults and for monitoring and recording their progress.
- 2004.2005 **Higher Education Support Worker, Access Summit**  
Supported students with a range of physical disabilities at Salford and Manchester Universities by providing study skills guidance, note-taking in lectures and assignment proofreading.
- 2004 -2005 **Assistant Examiner, AQA Examinations Board**  
Assistant examiner: AQA's GCSE Modern World History examinations in summer 2004 and 2005.
- 2001.2003 **History Teacher, St. James's Secondary School, Bolton, UK.**  
Delivered the National Curriculum in History and Religious Studies at Key Stage 3 and the OCR GCSE syllabus to pupils of all abilities aged 11-16. Researched and implemented a strategy to maximize the potential of gifted pupils, liaised with other departments on disability issues and organised visits to historic sites.
- 1999-2000 **Museum Assistant, Salford Museum and Art Gallery, Manchester**

## Education

- 2003.2004 **Manchester University, MA Art Gallery and Museum Studies**
- 2000.2001 **Manchester Metropolitan University, Postgraduate Certificate in Education (Secondary History)** The course combined study of the theory of education with 32 weeks' practical teaching experience in two Greater Manchester secondary schools. Taught history to pupils of all abilities aged 11-18 years, including preparation for GCSE and A Level examinations.
- 1996-1999 **Christ's College, University of Cambridge, BA (Hons) History**  
Studied history from medieval times to the Twentieth Century, considering events in Britain, Europe and the Third World.
- 1989-1996 **Bolton School Girls' Division, Bolton, Lancashire, UK**

## Leisure Interests

- Travel
- Walking and general fitness
- Card making
- Museums and art galleries
- Choral singing